

Republic of the Philippines

SOUTHERN LUZON STATE UNIVERSITY

Lucban, Quezon (042) 540-6519

NOTICE TO PROCEED

HOTEI HARDWARE AND CONSTRUCTION SUPPLY Tayabas, City

Sir/Madam,

The attached Purchase Order No. 2024-12-0804 are already approved so NOTICE is given to HOTEI HARDWARE AND CONSTRUCTION SUPPLY for the purchase of materials for construction of tropical wine and distilled spirit research laboratory requested by A. Laguador – RESEARCH with PR No. 2024-12-2316. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

University President

Lacknowledge receipt of this Notice on :

DEC 27 2024

Name of the Representative of the of the Bidder: HOTEI HARDWARE AND CONSTRUCTION SUPPLY

Authorized Signature: